

STATE OF ALABAMA

Information Technology Policies

Policy 700-00: Disaster Recovery

Business continuity of the state's critical business processes is essential. Recent events provide evidence of the public's dependence on the ability of government to continue to function in a disaster situation. As such, disaster recovery planning and the capability for implementing a recovery is essential for all critical data processing applications and their peripheral support activities.

OBJECTIVES:

The objective of this policy is to enhance the operational capabilities all information technology resources, i.e. hardware, software and personnel that support the critical missions of the state in the event of a natural or man-made disaster.

SCOPE:

This policy applies to all state agencies, boards and commissions with the exception of the Legislative and Judicial branches.

RESPONSIBILITIES:

Information Services Division

1. ISD will develop and publish policies, standards and procedures necessary to enhance the disaster recovery capabilities of the state's information technology systems and infrastructure.
2. ISD will provide a statewide disaster recovery coordinator for IT disaster recovery planning and coordination among state agencies.
3. ISD will provide a disaster recovery coordinator for all shared services.
4. ISD will maintain and exercise a disaster recovery plan for all shared services.
5. ISD will maintain an alternate recovery site for all shared services.
6. ISD will offer disaster recovery services and facilities to all shared services customers as requested by the agency.

Agency Management, Information Technology Organization

1. Agencies are responsible for following established state policies and procedures for the development and exercise of an agency disaster recovery plan.
2. Agencies are responsible for the development and testing of a disaster recovery plan for agency IT systems.
3. Agencies should identify an agency IT disaster recovery coordinator.

ENFORCEMENT:

Authority

State of Alabama Code, Acts 1973, No. 1299, Section 41-4-220 through 41-4-424.

State of Alabama Code, Acts 1990, No. 90-553, Section 41-4-280 through 41-4-37.

State of Alabama Code, Acts 2000-715, Section 16-61-D through 16-61-D6.

Reporting

Agencies will be required to submit annual disaster recovery plans along with documentation of all test exercises.

Non-compliance

DEFINITIONS:

Signed by Jim Burns, Chief Information Officer

Policy History

Version	Release Date	Comments
Original	09/22/2006	